

COMMUNITY CARE PETERBOROUGH**Standards, Policies, and Procedures**Policy Name: Personal Protective
Equipment

Policy Number: HS-1-240

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Date Approved: September 19, 2018

Date Reviewed/Revised:

SCOPE

All workers, which for the purposes of occupational health and safety includes employees and students.

RATIONALE

To ensure compliance with the Occupational Health and Safety Act (OHSA) by providing information and instruction about the use of personal protective equipment.

POLICY

Community Care Peterborough is committed to the health and safety of its workers. Workers are potentially at risk from exposure to infections in the workplace during the performance of their duties. Personal Protective Equipment (PPE) is any device worn to protect against safety or health hazards. PPE is legislatively required and can prevent many workplace injuries. This policy must be observed at all times when completing tasks requiring PPE. The safety information contained within this policy does not take precedence over occupational health and safety legislation.

PROCEDURES

1. Workers will be provided with the PPE required by their role including gloves, gowns, and masks.
2. All PPE used provided by CCP will comply with the requirements of occupational health and safety legislation.
3. All PPE used by CCP will be stored and maintained in accordance with manufacturer's instructions and requirements.
4. All PPE that is damaged, broken, or in need of service or repair must be removed from service immediately.
5. No piece of PPE will be modified or changed contrary to manufacturer's instructions or specifications or occupational health and safety legislation.

Management Responsibilities

6. All workers will be trained on the use and inspection of all PPE they may be required to use.

7. Management will not allow any worker to perform their duties without the appropriate PPE or with damaged PPE.

Worker Responsibilities

8. Workers must follow all guidelines as outlined above. Specifically, they must wear all required PPE when performing tasks requiring PPE.
9. Workers must conduct a risk assessment in accordance with HS-1-240 to determine the type of PPE required.
10. PPE must be inspected at the time of issue and before each use by the worker.
11. Any PPE that does not pass inspection must be reported to a supervisor.
12. Workers may not continue regular duties until they have been reissued the correct PPE.
13. Workers must report any unsafe behaviours or potential hazards they see in the workplace to a supervisor.
14. Workers may never under any circumstances modify or change PPE.

Approved: DBelau
(Signature – Executive Director)

Date: 19 Sept. 2018

Reference

HS-1-10: Occupational Health and Safety
HS-1-110: Workplace Incident Reporting and Investigations
HS-1-220: Infection Prevention and Control
HS-1-230: Communicable Diseases and Antibiotic Resistant Organisms