

**Community Care  
Peterborough  
Financial Statements**  
For the year ended March 31, 2023

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## Independent Auditor's Report

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To the Directors of  
Community Care Peterborough

### Qualified Opinion

We have audited the accompanying financial statements of Community Care Peterborough (the Organization), which comprise the statement of financial position as at March 31, 2023, and the statements of operations, changes in fund balances, reserve funds and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at March 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Basis for Qualified Opinion

In common with many not-for-profit organizations, the Organization derives revenue from donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Organization. Therefore, we were not able to determine whether any adjustments might be necessary to donation and fundraising revenues, excess of revenue over expenses, and cash flows from operations for the years ended March 31, 2023 and 2022, current assets as at March 31, 2023 and 2022, and fund balances as at April 1 and March 31 for both the 2023 and 2022 years. Our audit opinion on the financial statements for the year ended March 31, 2022 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### Emphasis of Matter - Restated Comparative Information

We draw attention to Note 2 to the financial statements, which explains that certain comparative information presented for the year ended March 31, 2022 has been restated. Our opinion is not modified in respect of this matter.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.



### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*BDO Canada LLP*

Chartered Professional Accountants, Licensed Public Accountants  
Peterborough, Ontario  
June 20, 2023

## Community Care Peterborough Statement of Financial Position

March 31	LTC Funded Home Support Services	Home Support Services	Reserve Funds	Endowment Fund	Total 2023	Total 2022
						(Restated Note 2)
<b>Assets</b>						
<b>Current</b>						
Cash and bank	\$ -	\$ 207,439	\$ -	\$ -	\$ 207,439	\$ 438,142
Short-term investments (Note 3)	-	-	282,927	70,252	353,179	776,160
Accounts receivable	153,278	-	-	-	153,278	133,681
Prepaid expense	38,492	-	-	-	38,492	49,492
Due to/(from) other funds	35,048	244,131	(274,956)	(4,223)	-	-
	226,818	451,570	7,971	66,029	752,388	1,397,475
Long-term investments (Note 3)	-	-	812,081	-	812,081	250,000
Capital assets (Note 4)	52,252	287,753	-	-	340,005	345,450
	\$ 279,070	\$ 739,323	\$ 820,052	\$ 66,029	\$ 1,904,474	\$ 1,992,925
<b>Liabilities and Fund Balances</b>						
<b>Current</b>						
Accounts payable and accrued liabilities (Note 5)	\$ 160,663	\$ 18,500	\$ -	\$ -	\$ 179,163	\$ 201,995
Deferred revenue (Note 6)	66,155	55,749	-	-	121,904	174,107
	226,818	74,249	-	-	301,067	376,102
Deferred contributions (Note 7)	52,252	8,050	-	-	60,302	97,303
	279,070	82,299	-	-	361,369	473,405
<b>Contingent Liabilities (Note 11)</b>						
<b>Commitments (Note 12)</b>						
<b>Fund Balances</b>						
Unrestricted	-	377,321	-	-	377,321	379,196
Internally restricted (Note 8)	-	-	771,346	11,047	782,393	786,095
Externally restricted (Note 9)	-	-	48,706	54,982	103,688	106,082
Invested in capital assets	-	279,703	-	-	279,703	248,147
	-	657,024	820,052	66,029	1,543,105	1,519,520
	\$ 279,070	\$ 739,323	\$ 820,052	\$ 66,029	\$ 1,904,474	\$ 1,992,925

On behalf of the Board:

\_\_\_\_\_  
Director

The accompanying notes are an integral part of these financial statements

**Community Care Peterborough  
Statement of Changes in Fund Balances**

<b>For the year ended March 31</b>	<b>LTC Funded Home Support Services</b>	<b>Home Support Services</b>	<b>Reserve Funds</b>	<b>Endowment Fund</b>	<b>Total 2023</b>	<b>Total 2022</b>
						(Restated Note 2)
<b>Balance, beginning of year</b>	\$ -	\$ 503,134	\$ 826,148	\$ 66,029	\$1,395,311	\$ 967,336
<b>Restatement for prior period error (Note 2)</b>	-	124,209	-	-	124,209	94,153
<b>Balance, beginning of year, restated</b>	-	627,343	826,148	66,029	1,519,520	1,061,489
<b>Excess (deficiency) of revenue over expenses</b>	-	29,681	(6,096)	-	23,585	458,031
<b>Balance, end of year</b>	\$ -	\$ 657,024	\$ 820,052	\$ 66,029	\$1,543,105	\$ 1,519,520

The accompanying notes are an integral part of these financial statements

## Community Care Peterborough Statement of Operations

For the year ended March 31	<u>Restricted Fund</u>		<u>General Fund</u>			Total	Total
	LTC Funded Home	Support Services	Home Support Services	Reserve Funds	Endowment Fund	2023	2022
		2023	2022				
							(Restated Note 2)
<b>Revenue</b>							
OHE Base funding:							
- Operating subsidy	\$ 978,177	\$ 941,715	\$ -	\$ -	\$ -	\$ 978,177	\$ 941,715
- Supported referral funding	75,000	75,000	-	-	-	75,000	75,000
- Exercise and falls prevention	249,492	249,492	-	-	-	249,492	249,492
- Access to Primary Care	95,000	95,000	-	-	-	95,000	95,000
- PSW subsidy	4,100	4,200	-	-	-	4,100	4,200
- Home at Last funding	128,760	128,760	-	-	-	128,760	128,760
- Home First funding	118,944	118,944	-	-	-	118,944	118,944
OHE One-time funding	132,359	112,767	-	-	-	132,359	112,767
Ontario Trillium funding	-	-	36,401	-	-	36,401	64,180
COVID funding	72,094	121,591	-	-	-	72,094	121,591
United Way allocation and designations	55,112	55,112	1,652	-	-	56,764	55,575
City of Peterborough grant	76,848	56,608	-	-	-	76,848	56,608
Township grants	18,309	15,825	-	-	-	18,309	15,825
Other grants	2,200	-	-	-	-	2,200	-
County of Peterborough subsidy, grants and gas tax funding	90,756	86,796	-	-	-	90,756	86,796
Donations and fundraising (Note 10)	257,624	93,283	420,846	-	-	678,470	922,898
Client fees:							
- Foot clinic revenue	-	-	24,250	-	-	24,250	10,500
- Meal revenue	315,437	286,675	-	-	-	315,437	286,675
- P.D.A. revenue	-	77,245	-	-	-	-	77,245
- CCP Van revenue	15,183	14,744	-	-	-	15,183	14,744
- Caremobile revenue	41,344	16,240	-	-	-	41,344	16,240
- Home help revenue	-	4,789	-	-	-	-	4,789
The Thread advertising	-	-	-	-	-	-	3,000
Investment income	-	-	24,100	-	-	24,100	4,943
Third party charges	97,080	89,950	-	-	-	97,080	89,950
Other income	41,029	14,318	-	-	-	41,029	14,318
	<b>\$ 2,864,848</b>	<b>\$ 2,659,054</b>	<b>\$ 507,249</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,372,097</b>	<b>\$ 3,571,755</b>

The accompanying notes are an integral part of these financial statements

## Community Care Peterborough Statement of Operations

	<u>Restricted Fund</u>		<u>General Fund</u>			Total	Total
<b>For the year ended March 31</b>	LTC Funded Home Support Services 2023	2022	Home Support Services	Reserve Funds	Endowment Fund	2023	2022
							(Restated Note 2)
<b>Expenses</b>							
Salaries	\$ 1,506,785	\$ 1,429,822	\$ 323,969	\$ -	\$ -	\$ 1,830,754	\$ 1,715,467
Benefits	233,998	225,434	47,815	-	-	281,813	270,013
Staff, volunteer and Board training and recognition	16,634	8,510	-	3,702	-	20,336	8,510
Travel	41,896	33,495	45	-	-	41,941	33,495
Building occupancy	198,539	199,599	22,060	-	-	220,599	221,769
Office expenses	242,513	223,210	13,008	-	-	255,521	223,210
Program expenses:							
- Foot clinic expenses	-	-	845	-	-	845	229
- Meal expenses	411,441	335,113	-	-	-	411,441	335,113
- P.D.A. expenses	6,412	41,833	-	-	-	6,412	41,833
- CCP Van expenses	14,873	10,514	-	-	-	14,873	10,514
- Caremobile expenses	29,883	18,323	-	-	-	29,883	18,323
The Thread expenses	-	-	13,659	-	-	13,659	11,139
Other operating expenses	161,874	133,201	9,138	2,394	-	173,406	196,249
	<b>2,864,848</b>	<b>2,659,054</b>	<b>430,539</b>	<b>6,096</b>	<b>-</b>	<b>3,301,483</b>	<b>3,085,864</b>
<b>Excess (deficiency) of revenue over expenses before amortization</b>	<b>-</b>	<b>-</b>	<b>76,710</b>	<b>(6,096)</b>	<b>-</b>	<b>70,614</b>	<b>485,891</b>
<b>Gain on disposal of capital assets</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,480</b>
<b>Amortization of deferred contributions (Note 7)</b>	<b>20,900</b>	<b>10,450</b>	<b>16,101</b>	<b>-</b>	<b>-</b>	<b>37,001</b>	<b>26,550</b>
<b>Amortization of capital assets</b>	<b>(20,900)</b>	<b>(10,450)</b>	<b>(63,130)</b>	<b>-</b>	<b>-</b>	<b>(84,030)</b>	<b>(63,890)</b>
<b>Excess (deficiency) of revenue over expenses for the year</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 29,681</b>	<b>\$ (6,096)</b>	<b>\$ -</b>	<b>\$ 23,585</b>	<b>\$ 458,031</b>

The accompanying notes are an integral part of these financial statements

## Community Care Peterborough Statement of Cash Flows

For the year ended March 31	LTC Funded Home Support Services	Home Support Services	Reserve Funds	Endowment Fund	Total 2023	Total 2022
						(Restated Note 2)
<b>Cash provided (used in)</b>						
<b>Operating activities</b>						
Excess (deficiency) of revenue over expenses	\$ -	\$ 29,681	\$ (6,096)	\$ -	23,585	\$ 458,031
Items not involving cash:						
Amortization of deferred contributions	(20,900)	(16,101)	-	-	(37,001)	(26,550)
Amortization of capital assets	20,900	63,130	-	-	84,030	63,890
Gain on disposal of capital assets	-	-	-	-	-	(9,480)
	-	76,710	(6,096)	-	70,614	485,891
Change in non-cash working capital balances						
Accounts receivable	(19,597)	-	-	-	(19,597)	(35,249)
Prepaid expenses	11,000	-	-	-	11,000	(46,071)
Accounts payable and accrued liabilities	(31,032)	8,200	-	-	(22,832)	2,014
Deferred revenue	(61,602)	9,399	-	-	(52,203)	(23,076)
Due to/from fund	101,231	(246,427)	143,298	1,898	-	-
	-	(152,118)	137,202	1,898	(13,018)	383,509
<b>Investing activities</b>						
Reserve and Endowment fund investments	-	-	(137,202)	(1,898)	(139,100)	5,690
Purchase of capital assets	-	(78,585)	-	-	(78,585)	(100,911)
Proceeds on disposal of capital assets	-	-	-	-	-	9,480
	-	(78,585)	(137,202)	(1,898)	(217,685)	(85,741)
<b>Financing activities</b>						
Deferred contributions received	-	-	-	-	-	83,603
<b>Increase (decrease) in cash resources</b>	-	(230,703)	-	-	(230,703)	381,371
Cash and bank, beginning of year	-	438,142	-	-	438,142	56,771
<b>Cash and bank, end of year</b>	\$ -	\$ 207,439	\$ -	\$ -	\$ 207,439	\$ 438,142

The accompanying notes are an integral part of these financial statements



**Community Care Peterborough  
Statement of Reserve Funds**

<b>For the year ended March 31</b>	<b>Facilities &amp; Services Development Fund</b>	<b>Financial Stability Reserve Fund</b>	<b>Transportation Fund</b>	<b>Special Contribution Fund</b>	<b>Restricted Contribution Fund</b>	<b>Total 2023</b>	<b>Total 2022</b>
<b>Balance, beginning of year</b>	\$ 41,374	\$ 571,598	\$ 158,374	\$ 3,702	\$ 51,100	\$ 826,148	\$ 617,751
Client subsidy	-	-	-	-	(2,394)	(2,394)	(1,603)
Other expenses	-	-	-	(3,702)	-	(3,702)	-
	<b>41,374</b>	<b>571,598</b>	<b>158,374</b>	<b>-</b>	<b>48,706</b>	<b>820,052</b>	<b>616,148</b>
Interfund transfers	-	-	-	-	-	-	210,000
<b>Balance, end of year</b>	<b>\$ 41,374</b>	<b>\$ 571,598</b>	<b>\$ 158,374</b>	<b>\$ -</b>	<b>\$ 48,706</b>	<b>\$ 820,052</b>	<b>\$ 826,148</b>

The accompanying notes are an integral part of these financial statements

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# Community Care Peterborough Notes to the Financial Statements

March 31, 2023

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## 1. Summary of Significant Accounting Policies

### a) Nature of the Organization

Community Care Peterborough (previously, Senior Citizens Council Peterborough) was formed on April 1, 1993 by Letters Patent of Amalgamation under the Ontario Corporations Act to amalgamate Peterborough Senior Citizens Council and Peterborough County Community Care Inc. The Organization is a registered charity and, as such, is exempt from income tax and may issue income tax receipts to donors.

Powered by Volunteers and Staff, Community Care Peterborough supports the health and wellbeing of individuals, caregivers and communities. As a trusted health care partner, their high-quality programs allow people across their rural and urban region to maintain their independence and dignity.

The corporation shall be carried on without the purpose of gain for its members and any profits or other accretions to the corporation shall be used in promoting its objects.

### b) Basis of Accounting

The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.

### c) Fund Accounting

Community Care Peterborough maintains its accounts in accordance with the principles of fund accounting. Resources are classified for accounting and reporting purposes into funds according to the activity or objective specified.

The Restricted Fund accounts for the home support services funded by the Ministry of Health and Long-Term Care for Ontario. On April 1, 2007, the Ontario Health networks assumed full responsibility as managers of the local health system.

The General Fund accounts for the Organization's operating activities with respect to unrestricted resources and restricted operating grants.

The Reserve Funds account for contributions and fundraising revenues which are subject to the restrictions on use of case resources imposed from within the Organization by resolution of the Board of Directors.

The Endowment Fund reports resources contributed for endowment. Investment income earned on resources of the Endowment Fund is reported in the Endowment Fund or General Funds depending on the nature of any restrictions imposed by contributors of funds for endowment.

### d) Government Financial Assistance

The Home Support Program is eligible for funding based upon a Community Accountability Planning Submission (CAPS) and a budget submitted to, and approved by, the Minister of Health and Long-Term Care for Ontario and managed by Ontario Health East Region (OHE). The Ministry of Health, pursuant to a Multi-Sectoral Accountability Agreement, has agreed to fund the Approved Agency (Community Care Peterborough) to provide or ensure the provision of the Services as set out in the schedules of the Service Accountability Agreement and the Budget. Community Care Peterborough has agreed to provide or ensure the provision of the Services in accordance with the terms of the Agreement.

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# Community Care Peterborough Notes to the Financial Statements

March 31, 2023

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## 1. Summary of Significant Accounting Policies (continued)

### e) Revenue Recognition

Restricted contributions related to general operations are recognized as revenue of the General Fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the Restricted Fund.

Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Fundraising and event gross proceeds are included in revenue when the amount can be reasonably estimated and collection is reasonably assured.

Service revenues are recognized in the period in which the goods and services are provided by the Organization. Revenues received for a future period are recorded as deferred revenue in these financial statements until the goods or services are provided.

### f) Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods cash and bank and investments are reported at fair value. All other financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Unless otherwise noted, management does not believe the Organization is subject to significant credit, liquidity or interest rate risks.

### g) Capital Assets

Purchased capital assets are recorded at acquisition cost. Amortization is provided on a straight line basis as follows:

Vehicles	- 4 years
Furniture and equipment	- 10 years
Computer systems	- 3 to 5 years
Telephone system	- 5 years
Leaseholds	- Over the term of the lease

In the year of acquisition, amortization is provided using the half year method.

Deferred contributions relating to capital assets are amortized using the same rate as the related assets.

### h) Contributed Materials and Services

Volunteers contribute significant hours each year to assist the Organization in carrying out its activities. Because of the difficulty of determining their fair value, these services are not recognized in the financial statements.

Contributed materials and services which are used in the normal course of the Organization's operations and would otherwise have been purchased are recorded at their fair value at the date of contribution if the fair value can be reasonably estimated.

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# Community Care Peterborough Notes to the Financial Statements

March 31, 2023

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## 1. Summary of Significant Accounting Policies (continued)

### i) Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. The principal estimate used in the preparation of these financial statements is the determination of the estimated useful life of capital assets. Actual results could differ from management's best estimates as additional information becomes available in the future.

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## 2. Correction of Prior Period Error

During the current year, it was determined that previous unrestricted contributions were incorrectly reported as restricted contributions. As a result, donation and fundraising revenue and opening fund balances were understated and amortization of deferred contributions, deferred revenue and deferred contributions were overstated. The error has been corrected retrospectively with a restatement of the prior period.

The result of this correction to the prior year and prior year opening balances is as follows:

<b>Statement of Financial Position:</b>	March 31 2022	April 1 2021
Decrease in deferred revenue	\$ 112,154	\$ 74,377
Decrease in deferred contributions	12,055	19,776
Increase in fund balances, end of year	<u>\$ 124,209</u>	<u>\$ 94,153</u>
 <b>Statement of Operations:</b>		
Increase in donation and fundraising revenue	\$ 37,777	
Decrease in amortization of deferred contributions	(7,721)	
Increase in excess (deficiency) of revenue over expenses	<u>\$ 30,056</u>	

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## Community Care Peterborough Notes to the Financial Statements

March 31, 2023

### 3. Investments

	Reserve Fund	Endowment Fund	2023	2022
Cash	\$ 1,043	\$ 916	\$ 1,959	\$ 641,726
Fixed income	691,895	69,336	761,231	84,434
GICs	402,070	-	402,070	300,000
	<u>1,095,008</u>	<u>70,252</u>	<u>1,165,260</u>	<u>1,026,160</u>
Less short term	282,927	70,252	353,179	776,160
Long term	<u>\$ 812,081</u>	<u>\$ -</u>	<u>\$ 812,081</u>	<u>\$ 250,000</u>

Fixed income securities consist of GICs bearing interest rates ranging from 4.7% to 5.1% with maturity dates from February 2024 to October 2027.

GICs bear interest rates ranging from of 0.70% to 4.75% annually with maturity dates from April 2023 to April 2024.

### 4. Capital Assets

	2023		2022	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Vehicles	\$ 96,599	\$ (36,225)	\$ 96,599	\$ (12,075)
Furniture and equipment	36,934	(22,503)	36,934	(20,159)
Leasehold improvements	355,599	(162,483)	352,054	(118,853)
Computer systems	153,255	(81,315)	78,215	(67,655)
Telephone system	20,263	(20,119)	20,263	(19,873)
	<u>\$ 662,650</u>	<u>\$ (322,645)</u>	<u>\$ 584,065</u>	<u>\$ (238,615)</u>
Net book value		<u>\$ 340,005</u>		<u>\$ 345,450</u>

### 5. Account Payable and Accrued Liabilities

Included in accounts payable and accrued liabilities are government remittances amounting to \$10,194 (2022 - \$8,506).

### 6. Deferred Revenue

Deferred revenue is comprised of amounts received for services to be provided, events to occur, and expenses to be incurred in the subsequent fiscal period. Deferred revenue in the Home Support Services Fund represents restricted donations received in the current year for operating expenses to be incurred in the subsequent fiscal period.

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## Community Care Peterborough Notes to the Financial Statements

March 31, 2023

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### 7. Deferred Contributions

Deferred contributions relate to funding that was provided specifically to purchase capital assets. These restricted contributions are amortized into revenues over the life of the capital assets that they purchased. The changes for the year in the deferred contributions balance reported are as follows:

	2023	(Restated Note 2) 2022
Balance, beginning of year	\$ 97,303	\$ 40,250
Funding received in the year related to capital assets	-	83,603
Revenue recognized in the year related to capital assets	(37,001)	(26,550)
Balance, end of year	<u>\$ 60,302</u>	<u>\$ 97,303</u>

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### 8. Internally Restricted Fund Balances

The Internally Restricted Reserve funds aggregating \$771,346 (2022 - \$775,048) have been internally restricted by the Board of Directors for the following purposes. The restriction on the use of these cash resources has been imposed from within the corporation by resolution of the Board of Directors. These funds are not available for other purposes without approval of the Board of Directors.

The Facilities and Services Development Fund is restricted to provide the Organization with a reserve of cash sufficient to fund the potential purchase of property, relocation expenses, expand or enhance client services or other administrative capital purchases as approved by the Board.

The Financial Stability Reserve Fund is restricted to provide the Organization with a reserve of cash sufficient to handle major operational emergencies or opportunities.

The Transportation Fund is restricted to provide an investment to fund the Organization's vehicles.

The Special Contribution Reserve Fund is restricted to hold special bequests and money from the sale of financial or non-financial assets donated to the Organization.

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### 9. Externally Restricted Fund Balance

Externally imposed restrictions on the fund balances consist of the Restricted Contribution Fund and Endowment Fund.

The Restricted Contribution Fund includes the following:

- Buckhorn Bequest Fund: special bequest, with a direction to the Organization's Buckhorn Office
- Apsley Reserve Fund: special donation, with a direction to the Organization's Apsley Office

The Endowment fund, named the Michelle Fund, was established by a contribution in the amount of \$54,982. The income from the Endowment fund is unrestricted and recorded in the operating fund. No unrealized gains or losses exist at year end.

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## Community Care Peterborough Notes to the Financial Statements

March 31, 2023

### 10. Donations and Fundraising Revenue

Donation and fundraising revenue consist of the following:

	2023	2022
Donations received	\$ 409,558	\$ 444,127
Bequests received	41,059	368,041
Fundraising revenue	302,334	126,938
Nevada revenue	3,763	2,687
Sponsorships	17,690	29,925
	<b>774,404</b>	<b>971,718</b>
Fundraising expenses	94,227	47,288
Nevada expenses	1,707	1,531
	<b>95,934</b>	<b>48,819</b>
Net donations and fundraising revenues generated	<b>\$ 678,470</b>	<b>\$ 922,899</b>

Donations and fundraising activities are first allocated to the LTC Funded Home Support Services to cover any funding shortfalls and the remaining balance is allocated to the non-Ministry funded programs.

The allocation of the net donations and fundraising revenue on the statement of operations is as follows:

LTC Funded - Home Support Services	\$ 257,624	\$ 93,283
General Fund - Home Support Services	420,846	829,616
	<b>\$ 678,470</b>	<b>\$ 922,899</b>

### 11. Contingent Liabilities

The Organization's employees are eligible for sick leave credits for each month that they have worked. As at March 31, 2023, the aggregate accumulated sick leave amounts to \$87,120 (2022 - \$89,303). Under the Organization's sick leave policy, no cash payment is required to be paid upon resignation, retirement, etc. The sick leave accumulation represents a liability only if the employees are on sick leave. As such, no amount has been accrued as at March 31, 2023.

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## Community Care Peterborough Notes to the Financial Statements

March 31, 2023

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### 12. Commitments

The Organization's administrative business premises and the Peterborough district office are rented pursuant to an occupancy agreement at a rate of \$6,000 monthly to April 30, 2023 and increasing to \$6,500 to April 30, 2025, \$7,000 to April 30, 2032 and \$8,000 to April 30, 2033.

The Organization also leases various district offices pursuant to agreements with the following terms:

Apsley	\$5,150 monthly expiring December 31, 2023
Chemung	\$500 monthly on a month to month basis
Buckhorn	\$375 monthly on a month to month basis
Havelock	\$2,044 monthly expiring February 28, 2031
Lakefield	\$650 monthly expiring March 31, 2028
Millbrook	\$750 monthly on a month to month basis
Norwood	\$500 monthly expiring February 28, 2031
Treasure Trove	\$633 to \$692 annually expiring December 31, 2026

The Organization's total obligations for the next five years, under various operating leases for occupied premises, exclusive of realty taxes and other occupancy charges, are as follows:

2024	\$	162,811
2025		118,180
2026		124,899
2027		126,920
2028		127,728
Thereafter	\$	<u>552,040</u>
	\$	<u>1,212,578</u>

The Organization has entered into a contract with a service provider to prepare meals for the hot meals on wheels food service program at a fixed rate of \$8 per meal to March 31, 2025 with an expected average of 250 to 300 meals per week.

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### 13. Economic Dependence

The Organization derives a significant portion of its revenues from Ontario Health East Region. The nature and extent of this revenue is of such significance as to affect the viability of the Organization and, accordingly, the Organization is economically dependent on the Government of Ontario as a source of funding.

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## Community Care Peterborough Notes to the Financial Statements

March 31, 2023

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### 14. Financial Instrument Risk

#### Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Organization is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the value of fixed income denominated investments as described in Note 3.

There have not been any changes in this risk from the prior year.

#### Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Organization is exposed to credit risk resulting from the possibility that a customer or counterparty to a financial instrument defaults on their financial obligations; if there is a concentration of transactions carried out with the same counterparty; or of financial obligations which have similar economic characteristics such that they could be similarly affected by changes in economic conditions. The Organization's financial instruments that are exposed to concentrations of credit risk relate primarily to the accounts receivable.

There have not been any changes in this risk from the prior year.

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